

## **MIAMI-DADE COUNTY PARK AND RECREATION DEPARTMENT - ENVIRONMENTAL PLANNING & PERMITTING ASSISTANCE**

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**Client Name:** *Miami-Dade County Park and Recreation Department*

**Type of Service:** *Environmental Engineering Services*

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Milian, Swain & Associates, Inc. (MSA) provided environmental engineering & permitting services to the Miami-Dade County Parks & Recreational Department (MDCPRD) for various county parks located in Miami-Dade County, Florida. Scope of services included:

- Attended kick-off meeting with property management staff and MDCPRD project managers to obtain information related to current status of the development project for specific parks.
- Reviewed existing information and surveys.
- Prepared Waiver of Plat or Tentative Plat applications, request and obtain required documents from the MDCPRD necessary for application filing/submittal to MDCPWD-Platting Section and submit to Miami-Dade County.
- Attended the Plat Committee meeting, revise drawings per County comments and attended a second plat committee meeting for Waiver of Plat/T-Plat approval.
- Requested and obtained required documents from MDCPRD necessary for application filing/submittal to MDCPWD-Platting Section and submitted to Miami-Dade County. Coordinated preparation of the Waiver of Plat or Plat applications with the client and the selected survey/platting consultant for each park;
- Attended the Plat Committee meeting with MDCPRD's survey/platting consultant.
- Reviewed and interpreted Waiver of Plat/tentative Plat submittal comments. In addition, met with individual departments to discuss comments.
- Coordinated a specific action plan to be followed in order to satisfy plat committee comments and monitor revisions to the Waiver of Plat documents per County comments with the project manager and design team assigned to each park.
- Attended a second plat committee meeting for Waiver of Plat/T-Plat approval.